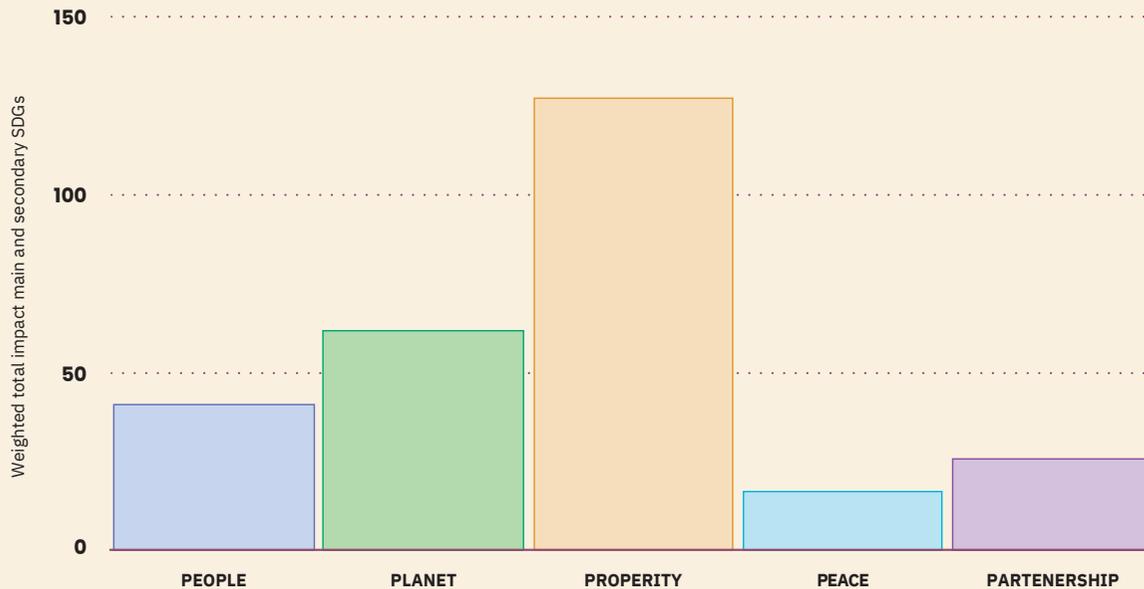


- If you want to print this document it is in A4 format.
- Use Microsoft Office Excel to do the plot.

Internal coherence of the heritage resource's mission, vision and values

This chart shows whether our work is in line with the heritage resource's mission, vision and values, using the main and secondary impact of the SDGs on the sustainable development dimensions:

People, Planet, Prosperity, Peace and Partnerships.



**ACTION PLAN IMPACT ON THE SUSTAINABLE
DEVELOPMENT DIMENSIONS**

The chart, step by step

1. Create a table with the following variables: Dimension (5 Ps)
 - Relevant issue – Main goal – Specific goals – Actions – Performance Indicator – Main SDG Impact – Secondary SDG Impact
2. Fill in the cell values based on the materiality analysis carried out in Step 02 Defining priorities.
3. In our example, by way of inspiration, the table would be completed as follows:

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT
PEOPLE	Dissemination and awareness	Promote education and knowledge about the heritage resource	Promote dissemination and knowledge about the heritage resource for all age groups (from children to the elderly)	Plan dynamic activities that publicise the heritage resource (talks, conferences, games, etc)	No. of outreach and educational activities carried out in the past year	SDG 4	SDG 12
					No. of people who attended the activities carried out in the past year		
					Attendance rate for the activities according to the places offered.		
		Improve the presence of the heritage resource on social networks and communications media, and give visibility to its activities and work	Create a mailchimp (marketing by e-mail with the opportunity to subscribe)	No. of monthly publications on social networks and outreach channels.	SDG 4	SDG 12	
				No. of outreach channels the heritage resource has			
				Constant updating of the website and social network content	No. of monthly publications on social networks and outreach channels.	SDG 4	SDG 12 SDG 13

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT
PEOPLE	Training	Improve existing education and knowledge about culture and heritage for the heritage resource's users, visitors and professionals	Promote knowledge about cultural heritage amongst the heritage resource's professionals and employees	Create courses and workshops on various interesting subjects in relation to the heritage resource's management	No. of training activities carried out in the past year	SDG 4	SDG 5 SDG 16
					Attendance rate for the activities according to the places offered.		
					No. of people who attended the activities carried out in the past year		
			Promote knowledge about cultural heritage amongst user and visitors to the resource	Create courses and workshops on culture and general heritage	No. of training activities carried out in the past year	SDG 4	SDG 5 SDG 13 SDG 16
	Attendance rate for the activities according to the places offered.						
	No. of people who attended the activities carried out in the past year						
Public health	Ensure the well-being and comfort of the heritage resource's users	Identify weak points that affect users' comfort	Install elements that contribute to visitors' well-being	No. of elements contributing to visitors' comfort (vegetation, water, air quality, lighting, etc)	SDG 3	SDG 6 SDG 11	
		Get to know the indicators of the presence of allergens in the vegetation at the heritage resource	Identify the species with the highest allergen index and their flowering times	Indicator of the presence of allergens	SDG 3	SDG 13 SDG 15	

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT
PLANET	Biodiversity	Promote knowledge about the vegetation at the heritage resource	Get to know about the heritage resource's biodiversity	Set up an index of plant species at the heritage resource	No. of different plant species at the heritage resource	SDG 15	SDG 3 SDG 13
	Procurement of services	Promote relations with sustainable and local entities in the procurement of external services	Promote local suppliers	Procure services from local businesses, using local products	Proportion of local products and suppliers	SDG 12	SDG 8 SDG 11
			Incentivise the inclusion of sustainable habits in other bodies	Recruitment of sustainable suppliers	Proportion or number of sustainable suppliers	SDG 12	SDG 8 SDG 9 SDG 11
	Circular economy and waste management	Set up a consumption model involving lower waste generation and higher reuse and recycling.	Reduce waste and encourage its recycling	Minimise paper use	Proportion of waste recycled	SDG 13	SDG 14 SDG 15
				Use recycled materials in workshops	Proportion of waste recycled	SDG 13	SDG 14 SDG 15
				Waste separation and recycling	Proportion of waste recycled	SDG 12	SDG 11 SDG 14 SDG 15
	Sustainable management of water resources	Make it possible for the heritage resource to make responsible use of water resources and, therefore, stimulating environmental protection	Water regularisation and use	Installation of taps with timers	Water consumption at the heritage resource over the past year	SDG 6	SDG 3 SDG 11 SDG 14
				Installation of a drip irrigation system	Proportion of smart irrigation	SDG 6	SDG 3 SDG 7 SDG 11 SDG 13 SDG 14
				Installation of a water saving system: dual flush toilet cisterns	Water consumption at the heritage resource over the past year	SDG 6	SDG 3 SDG 7 SDG 11 SDG 13

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT	
PLANET	Sustainable management of equipment and fittings	Encourage the use of traditional, sustainable materials as well as their reuse	Improve fittings and equipment management	Reuse the same equipment in various activities	Proportion of materials and elements reused in different activities	SDG 12	SDG 9 SDG 11	
	Energy transition and climate change	Stimulate actions that ensure the use of renewable energy and improvement to energy efficiency, contributing to the fight against climate change	Improve energy efficiency	Minimise the use of air conditioning and heating regulating the temperature in the rooms	Electricity consumption during one year	SDG 7	SDG 11 SDG 12	
				Encourage traditional ventilation to regulate the temperature indoors	Electricity consumption during one year	SDG 11	SDG 7 SDG 12	
				Installation of automatic sliding doors	No. of passive conditioning systems	SDG 9	SDG 11	
				Improve insulation in doors and windows	No. of passive conditioning systems	SDG 9	SDG 11	
				LED lighting	Electricity consumption during one year	SDG 9	SDG 11	
				Outdoor lighting with light detectors	Electricity consumption during one year	SDG 9	SDG 11	
				Lighting with motion detectors in the toilets	Electricity consumption during one year	SDG 9	SDG 11 SDG 12	
				Use renewable energy	Installation of solar panels	Proportion of energy from self-consumption	SDG 9	SDG 7 SDG 11 SDG 12
				Heating and air conditioning using a heat pump fed by photovoltaic solar energy with self-consumption	Proportion of energy from self-consumption	SDG 9	SDG 7 SDG 11	

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT
PROSPERITY	Accessibility and inclusion	Ensure access and inclusion for everyone, whatever their abilities may be	Ensure that people with mobility problems can access all the facilities	Provide mechanical means to aid people with motor disabilities to access the upper floors	Proportion of surface area accessible to people with disabilities	SDG 10	SDG 5 SDG 16
			Improve the experience of people with visual problems	Include tactile elements for people with visual problems	Proportion of adapted equipment and fittings	SDG 10	SDG 4 SDG 5
			Improve the experience of people with hearing problems	Schedule a monthly guided tour in sign language	Proportion of adapted equipment and fittings	SDG 10	SDG 4 SDG 5
			Improve the experience of people with cognitive difficulty	Create educational materials for people with cognitive difficulties	Proportion of adapted equipment and fittings	SDG 10	SDG 4 SDG 5
			Improve the experience for the elderly	Create materials and guided tours for the elderly	Proportion of adapted equipment and fittings	SDG 10	SDG 4 SDG 5
	Heritage conservation, protection and safeguarding	Ensure good conservation of the heritage resource using innovative techniques and activities	Study of the heritage resource and its elements	Research, inventory and cataloguing of the heritage resource's elements	No. of activities and actions devoted to the heritage resource's conservation, protection and safeguarding	SDG 11	SDG 4
			Conserve the heritage resource and its elements	Preventive conservation and restoration work	No. of activities and actions devoted to the heritage resource's conservation, protection and safeguarding	SDG 11	SDG 4 SDG 15
	Employment and working conditions	Guarantee good employment and good working conditions	Guarantee good employment and working conditions	Recruitment according to current regulations	Percentage variation in the minimum salary provided for in the collective agreement	SDG 8	SDG 10

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT
PROSPERITY	Sustainable economic management	Manage economic resources responsibly and viably	Assess economic management of the heritage resource	Create an economic management plan	Annual percentage of income over expenses	SDG 8	SDG 10
			Seek alternative funding	Seek sponsor bodies, public subsidies and external funding	Percentage of annual expenditure coming from external funding	SDG 8	SDG 10 SDG 11
	Sustainable tourism management	Promote sustainable tourism	Promote sustainable tourism	Regulate capacities in activities to promote staggered tourism with less impact	No. of strategies or actions linked to promoting sustainable tourism	SDG 12	SDG 11 SDG 15
				Get to know the degree of satisfaction of residents with respect to tourism	Degree of satisfaction of the local residents with respect to tourism (surveys)	SDG 11	SDG 12
				Create alternative routes to prevent saturation of the spaces that are most in demand	No. of strategies or actions linked to promoting sustainable tourism	SDG 11	SDG 12 SDG 15
	Equal opportunities	Ensure access to the heritage resource for everyone, without distinction	Ensure access to the heritage resource for everyone, without distinction	Create a an individual plan promoting equal opportunities	Gender parity index in the organisational structure (%)	SDG 10	SDG 5 SDG 8
					Proportion of people at risk of poverty and exclusion (ARPE) who regularly provide service (%)		
					Proportion of people with a disability of 33% or above who regularly provide service (%)		

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT	
PROSPERITY	Investment and funding	Seek financial resources that do not come from the usual means	Seek alternative funding	Seek sponsorship and public subsidies	Proportion of the annual budget coming from external funding (%)	SDG 9	SDG 11 SDG 17	
	Digital transformation	Inclusion of technological resources in all the areas of the heritage resource	Include technological resources in the exhibition hall	Include digital resources into the explanatory discourse for the heritage resource	No. of technological resources used in managing the heritage resource	SDG 9	SDG 4 SDG 10	
			Digitise the heritage resource's archives and elements	Create a digitised archive	Digitise the heritage resource's archive	Percentage of archive digitised	SDG 9	SDG 4 SDG 10
			Digitise the heritage resource's elements	Digitise the heritage resource's elements	Digitise the heritage resource's elements	Percentage of heritage digitised	SDG 9	SDG 4 SDG 10
	Users and local community	Promote relations with the local community	Place value on local culture	Hold workshops or activities the place value on local culture	No. of activities carried out with the local community	SDG 11	SDG 8 SDG 12 SDG 16	
			Participation with the local community	Take part in community activities, even if they are outside the resource's area of action, for example, competitions, shows, etc.	No. of activities carried out with the local community	SDG 17	SDG 10 SDG 11	

DIMEN.	MATERIALITY ISSUE	MAIN GOAL	SPECIFIC GOALS	ACTIVITIES	PERFORMANCE INDICATOR	MAIN SDG IMPACT	SEC. SDG IMPACT
PEACE	Ethical management, good governance and transparency	Introduce good moral values, with actions that take social, environment and justice aspects into account	Promote the heritage resource's transparency and good governance	Draw up a progress report	Publication of progress reports and sustainability reportss	SDG 16	SDG 8 SDG 9 SDG 11
				Create a code of ethics for the institution	Create a code of best practices	SDG 16	SDG 8 SDG 9
	Citizen participation	Include participation by the stakeholders in managing the heritage resource	Include participation by the stakeholders in managing the heritage resource	Set up regular meetings with the stakeholders and civic centres	No. of participatory processes and events held in the past year	SDG 16	SDG 5 SDG 10 SDG 16
				Create a group of volunteers for the heritage resource	No. of people doing active voluntary work	SDG 17	SDG 16
PARTNERSHIP	Public/private partnerships and collaborations	Promote the collaboration of the heritage resource with other bodies, both public and private	Promote partnerships and collaborations with public and private bodies	Enter into collaborations with various bodies	No. of institutions or bodies that the heritage resource collaborates with	SDG 17	SDG 9 SDG 11 SDG 16
				Carry out an annual joint, collaborative action	No. of collaborative actions with public and private entities	SDG 17	SDG 9 SDG 11 SDG 16

4. It is worth pointing out that selection of the main and secondary SDG impacts for each action can be assessed by starting with the assignment to the corresponding relevant issue in the previous step. It does not have to be the same, but it does have to be coherent and logical.
5. After this, in a new table, make a count of the number of main and secondary impacts for each SDG, classified depending on its dimension. In this case, we will weight the main impact score at 3 and the secondary one at 2.
6. In our example, by way of inspiration, the table would be completed as follows:
7. Subsequently, we total up the value of each sustainable development dimension.

DIMENSIONS	TOTAL VALUE
People	41
Planet	62
Prosperity	129
Peace	17
Partnership	13
TOTAL	262

DIMENSION	SDG	NO. MAIN SDG IMPACTS	WEIGHTED VALUE X3	NO. SECONDARY SDG IMPACTS	WEIGHTED VALUE X1	TOTAL VALUE
People	SDG 01 End to poverty	0	0	0	0	0
People	SDG 02 Zero hunger	0	0	0	0	0
People	SDG 03 Good health and well-being	2	6	4	4	10
People	SDG 04 Quality education	5	15	9	9	24
People	SDG 05 Gender equality	0	0	7	7	7
Planet	SDG 06 Clean water and sanitation	3	9	1	1	10
Prosperity	SDG 07 Affordable and clean energy	1	3	5	5	8
Prosperity	SDG 08 Decent work and economic growth	3	9	6	6	15
Prosperity	SDG 09 Industry, innovation and infrastructure	11	33	6	6	39
Prosperity	SDG 10 Reduced inequalities	6	18	8	8	26
Prosperity	SDG 11 Sustainable cities and communities	6	18	23	23	41
Planet	SDG 12 Responsible production and consumption	5	15	10	10	25
Planet	SDG 13 Climate action	2	6	6	6	12
Planet	SDG 14 Life below water	0	0	5	5	5
Planet	SDG 15 Life on land	1	3	7	7	10
Peace	SDG 16 Peace, justice and strong institutions	3	9	8	8	17
Partnership	SDG 17 Partnerships for the Goals	4	12	1	1	13
TOTAL		52	156	106	106	262

8. Now we show the Dimensions content and total Value in our final table. Go to the menu bar and select Insert + Chart + Group columns.
9. The chart showing our action plan’s internal coherence with the heritage resource’s mission and vision should look like this:

NOTE

The program used to create this file was Microsoft Excel 365. In addition, it should be taken into account that the format printed in the guide was created by a design agency and each entity will have a different view point and decide on their own format. At the same time, the values and data obtained may be different from the example provided as a source of inspiration.

